



Deep Run Board of Directors Meeting

**7:30 p.m. – October 22, 2024 – Rescheduled from the first Tuesday of the month
due to Phillies playoff game**

Deep Run Clubhouse

Attendees (In Person): Bill Van Sant (President); Dan Shollenberger (Vice President Operations); Melanie Rush (Secretary); Memory Hess (newly elected Treasurer); Michelle Bogle (Administrator); Jeff Tiemann (Connie Mack Commissioner); Myles Bartos (Intramural Boys/Girls Soccer Commissioner); Evan Lowery (Intramural Baseball Commissioner); Nick Gontkosky (Softball President); Scott Holbert (Travel Soccer Commissioner); Kevin Fischer (Intramural Boys/Girls Soccer Commissioner); Evan Lowery (Baseball Intramural Commissioner); Ryan Alderfer (Baseball President); TJ Figaniak (Boys Lacrosse Commissioner); Dane Mangin (newly elected Girls Lacrosse Co-Commissioner); Fabio Sciarrino (Club parent and member of the bylaw committee); Jenn Bodder (Club parent and softball coach)

Attendees (Virtual): Morgan Roller (Vice President Administration); Rob Brown (Travel Basketball Commissioner)

1. Softball coach Jenn Bodder addressed the board with words of appreciation for the support she, fellow coaches and players received after the sudden loss of one of their players
2. **Approval of September Minutes:** *All*
 - Motion to approve September minutes made by Myles Bartos and seconded by Jeff Tiemann. All voted yea.

3. Bylaw Committee Update

- Received feedback from consultant Chris Mominey regarding draft of bylaws
- Bylaw committee met via Teams to discuss
- Committee answered questions and asked for additional information from Chris

4. Nomination Committee Update

- Nomination committee presented their recommended candidates for open positions: Memory Hess for Treasurer; Fabio Sciarrino for Vice President of Administration; Scott Holbert for Vice President of Operations
- Dane Mangin was nominated by Nicole Boytin for Girls Lacrosse Co-Commissioner
- All nominees introduced themselves and discussed their backgrounds and goals
- Bill Van Sant discussed general commissioner responsibilities including communication
- Decision was made as per bylaws to vote for the Treasurer and Girls Lacrosse Co-Commissioner positions at this meeting because positions are currently vacant
- Motion made by Ryan Alderfer and seconded by Bill Van Sant to elect Memory Hess as Treasurer; All in attendance in person and virtually from list above (except Fabio Sciarrino and Jen Bodder who are not voting members) voted yea
- Motion made by Nicole Boytin (via e-mail) and seconded by Bill Van Sant to elect Dane Mangin as Girl's Lacrosse Co-Commissioner; All in attendance in person and virtually from list above (except Fabio Sciarrino and Jen Bodder who are not voting members) voted yea
- Vote will take place for Vice President of Administration and Vice President of Operations at the November meeting

5. Key Administrative/Complex Updates: *Michelle Bogle and Board*

A. General Update

- May use Google Drive for board packet attachments
- New trash cans delivered
- Pole digger and ladder purchased
- Portable toilet removed from Broad Street (SASH)

- Received another overage charge from Republic; Photo sent was not of our location; Charge removed
- Snack stand doorknob broke; Tom Mott fixed
- Amazon American Express: plastic bollards; permanent bollards; camp flowers and gift cards; picnic tables
- \$14.97 reimbursed to Michelle Bogle for yellow rope for parking lot
- Soccer shed window broken; Quote obtained from Alderfer Glass to repair for \$175
- Stuart Malcolm camp dates for 2025: July 21-July 25; To be promoted as an intramural camp
- Central Bucks East coach may be able to do half-day camp for travel soccer players
- Carson Helicopters lease renewed
- Michelle Bogle and Bill Van Sant attended a Hilltown Township meeting with Deanna Ferry; Lights going in at Hilltown Township Civic Park
- Discussed new leases for Fairhill and Telegraph fields
- Contacted deep cleaning service for snack stand and obtained quotes; Motion made by Bill Van Sant and seconded by Melanie Rush to hire professional cleaning service to deep clean snack stand for \$425
- Field paint quote by Winning Teams Ameri Stripe (matched or slightly lower than Sherwin-Williams); Consensus of the board to use Sherwin-Williams
- \$310 received in memory of Lillian will go to Bucks County Suicide Prevention Task Force; List of donors sent by funeral home will be forwarded to Lillian's father
- Nicole Boytin sent information on online fundraising platform called Zeffy
- Discussed a "Friends of Deep Run" campaign for capital account; Possibly allow for an ongoing monthly contribution option; May form a committee
- All sports are requested to provide their budget for spring at the November meeting
- Pole barn and trim work to be completed
- Pole barn small garage door frame to be repaired
- Boys lacrosse fence to be repaired; Motion made by Ryan Alderfer and seconded by TJ Figaniak for \$3,300 to be paid to County Line Fence for repairs (quote dated 9/20/24)
- Bill Metz requested that the propane tank be enclosed with fencing; Reviewed County Line Fence quote for \$2,500; Item tabled; Discussed possibility of doing a split rail fence
- Soccer field 2 does not have grass; Need plan
- New sports logos to increase sales and improve look; Discuss with Kampus Klothes

- Plan appreciate gathering for commissioners; Possibly second Tuesday in December
- Softball requesting a camp shed
- Dan Paci working on club taxes
- Announcement that club will no longer be holding summer camp went out 10/22/24; Possibility of a new camp director

B. Background Checks

- Fall background checks completed
- Working on basketball coach checks
- Discussed ways to be more efficient with background check and concussion certificate tracking; Possibly upload documents when registering as a coach on Team Sideline

C. Food Trucks

- Discussed cancellations by food trucks
- General feedback from commissioners about food trucks at the complex; Problems with truck organization, punctuality and movement near the fields
- Michelle Bogle to send another social media blast looking for a snack stand manager who would be paid a salary and a percentage of sales

D. Coaches' Training

- Consensus of the board to offer training by the Suicide Prevention Task Force to Deep Run coaches

E. Baseball Move to Ripken

- Deep Run is currently with Little League
- Ripken DOBs would align with travel teams
- Districts opportunity for both A and B teams
- All of Pennridge School District is in Ripken district
- Less stringent requirements than Little League
- Deep Run Baseball is asking Ripken that we keep our territory as it exists now
- Background checks would be done through Ripken
- Consensus of the board to proceed with the move to Ripken

F. Travel Basketball Registration Fees

- Registration fees cover gym time; Cost of gym time has doubled but registration fees have remained the same
- Quakertown travel basketball fees are \$100 less
- Question of travel basketball families paying the family fee but not using Deep Run facilities
- Request that the club pay for part of the gym fees
- Motion made by Bill Van Sant and seconded by Dan Shollenberger for club to pay 25% of total travel basketball gym fees for this season; All voted yea

G. Intramural Baseball Facility Rental – Player Evaluations

- Cost of \$1,350 to rent facility for two weekends in February
- Request that club pay for a portion of the cost
- Item tabled

6. Treasurer's Report – *Michelle Bogle (Treasurer position vacant)*

A. Megan Miller

- Resigned from Treasurer position

B. September Financials

- September report completed
- Camp money will be moved to savings account
- Sports budgets needed for November meeting
- \$700/month being moved to capital account; Discussed if that amount should change

C. Family Fee/Sport Allocation

- Processing fees currently being manually allocated to individual sports
- Motion made by Bill Van Sant and seconded by Melanie Rush that club will absorb processing fees for the next two months (not absorbed by individual sports); All voted yea
- Possibly add processing fee to total registration fees in the future

D. Proposed Changes to Family Fee -- 2025

- Item tabled

7. Operations/Open Projects *Dan Shollenberger and Board*)

A. Open Projects

- Pole Barn – No update
- Connie Mack Facility Repairs – Jeff Tiemann reviewed the report he prepared including various work proposals addressing holes in siding, fascia repairs due to baseball damages, electrical problems, avian excrement, installation of netting, broken window in press box, speakers, lights, etc.; Motion made by Bill Van Sant and seconded by Dan Shollenberger to approve Jeff Tiemann's Connie Mack Pressbox Restoration/Animal Prevention proposal up to \$9,326; All voted yea
- Aerification/Seeding – Nick Gontkosky reviewed Blooming Green proposal dated 9/26/24; Will level outfield somewhat; Work to be completed after 12/2/24; Seed will need moisture; Motion made by Myles Bartos and seconded by Scott Holbert to proceed with aeration/seeding proposal for Field 1 and aeration only for Field 3 at a cost not to exceed \$10,275

B. Fuel Tank Onsite

- Benefit of not traveling offsite for gas and possibly getting a better bulk price
- No need for gas cans
- Need permit
- Tabled for further consideration

C. Garage Door Proposal (McBrothers)

- Reviewed quote dated 10/9/24
- Obtaining a second quote from Monarch

8. Commissioner Reports

- Sport specific reports not given
- Opening dates for spring sports registration will be discussed at November meeting
- Refund policies to be confirmed; Soccer's refund policy may be the template; Amy Van Sant also has refund policy template from intramural basketball

- Refund date timeframes to be determined by sport

Motion to adjourn made by Bill Van Sant and seconded by Melanie Rush; Meeting adjourned at 10:25 p.m.