



Deep Run Board of Directors Meeting **7:00pm – 1/11/2022**

Executive Board: (7:00pm)

Attendees: Bill Van Sant (President); Morgan Roller (Vice President, Administration; Chris Boyd (Co Vice President of Operations); Dan Shollenberger (Co Vice President of Operations); Michelle Bogle (Deep Run Administration); **Virtual** Diana Haeussler (Secretary/Executive Board)

1. Administration Update:

A. Updates to website

- Website has been updated

B. Building Access

- A lot of keys to the facility are floating around and no record of who has access to the clubhouse. Agreed all board members, commissioners, camp, and Moyer should have keys. All commissioners will keep access to all sheds on property, but share codes/keys with the board.
- Camera - Michelle is working on a quote for 2 cameras on the clubhouse that will have night vision and provide a full view around the facility, they will cost around \$600, quote to follow. One camera would be at the front of the building, the corner at the parking lot, the other would be in the back of the building at the corner by the pavilion and soccer fields to cover the fields and the overflow lot. All cameras would be hardwired in. It was asked if we could have access to view the footage on someone's phone to alert of any issues, also are we liable to show anyone the video if asked.

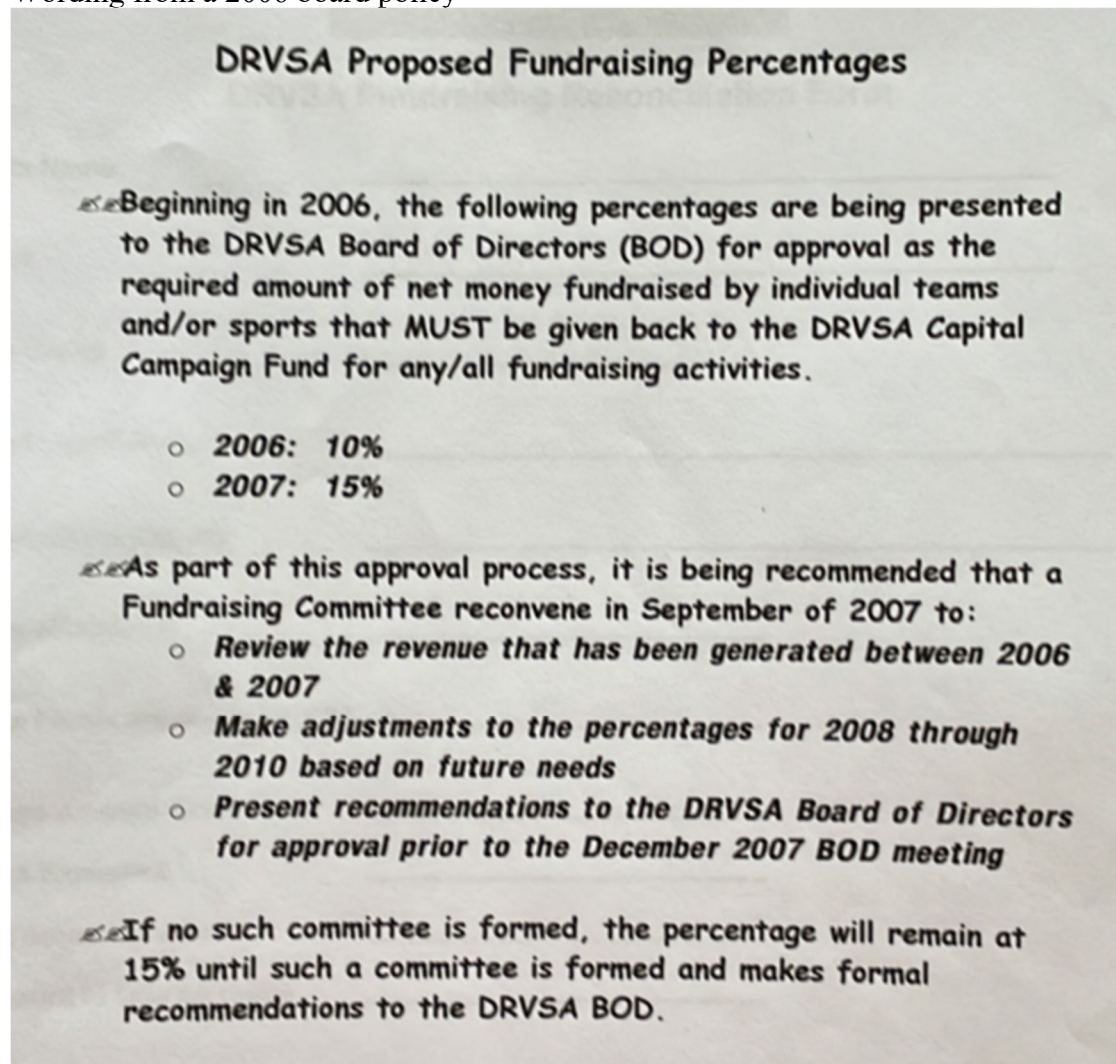
C. Background Checks

- Background checks and concussion protocol training, we have switched systems, Morgan and Michelle will take this over starting in the spring to ensure we have all coaches and volunteers info and it's up to date in the Deep Run system. We do

not want hard copies, can not add to sports engine, we need to manually check. Michelle will check the database for an easier way to enter into the system.

D. Fundraising Policy, Sponsorship Monies, & Tournament Fees

- Proposed that things that impact the club like Field of Dreams tournament, Turkey tournament, ect 10-15% should be given back to the club for use of the snack stand etc,
- Sponsorship - proposed 15% of that should go to the clubs capital fund which benefits every sport. there will be a list of “club sponsors” for individual sports to not approach for more donations. A list needs to be updated and created. Encourage all sports to really go out in the community and recruit new sponsors.
- Wording from a 2006 board policy



E. Check Writing/Expense Policy

- Too many hands in the cookie jar, the board and Michelle agreed that invoices outside of the routine bills that come into the club need approval by the board before being paid.
- We need a universal policy regarding expenses and how they are paid.
- Possibly creating purchase orders to be submitted to have checks issued to streamline the process and loop the club in.

2. **Financial Update:**

A. **Budget 2022 Draft Review**

- Budget presented to the group, changes were made to the budget combining lines, expenses for wages and salary and payroll expenses.
- Processing fees will be passed to each sport giving an extra \$5 per player to that fee for the club.
- Where are all the teams and camp financials? All sports and camp budgets should be provided also for the board to review.

Break at 8pm for General Board meeting



Deep Run Board General Membership Meeting
8:00pm – 1/11/2022

General Meeting: *(8:00pm)*

Attendees: Bill Van Sant (President); Morgan Roller (Vice President, Administration; Chris Boyd (Co Vice President of Operations); Dan Shollenberger (Co Vice President of Operations); Michelle Bogle (Deep Run Administration); Ryan Alderfer; Mark Fanelli; Margo

Virtual: Diana Haeussler (Secretary/Executive Board); Natalie Bartosiewicz; Amy Van Sant; Myles Bartos; Jim; Audrey Anderson; Evan Lowery; Gary Ehrmann; Sarah Prebis; Michelle Deep Run Camp; Fabio Sciarrino; Steven Leo; Omar Bolanos; Jon Walmer;

Opening Remarks: *(Bill Van Sant)*

- Board will meet every other month and will continue to offer a virtual option.
- Motion to approve minutes from last month made by chris boyd seconded by Dan Shollenberg

President's Report: *(Bill Van Sant & Michelle Bogle)*

- Reviewed 'old business' from the Executive Board meeting.
- Bill Shared his vision for the club, Would like to see the club get tightened up financially and administratively to ensure a long Deep Run future.
- A message to all spring commissioners to get your coaches/volunteer background checks and clearances, and concussion protocol into Michelle and Morgan.
- Please reach out to Michelle if you see anything that needs to be updated on the website or social media.
- Saturday 1/15 there will be a walk through to take inventory of Deep Run facilities.
- Sponsorship, we would like to take a coordinated approach across Deep Run Association. A "do not call on" list will be created to make sure we are not hitting sponsors more than once. Website does have a current sponsor list.
- Signs almost all out, goal to have completed by this weekend, Myles and Sarah still have a few.

Treasurer's report: *(Michelle Boggle for Chris Levush)*

- Review the budget and get any questions to Michelle you may have.
- Exec Board is looking into reducing our insurance and maintenance costs.
- Jim asked when monies the club borrowed during covid would be repaid to individual sports. Michelle answered that the club is hoping to start paying back in the spring, but it will take time for full reimbursement. Chris would reach out and let the sports know when they are repaid to their accounts. We can work with any commissioner that may need their funds sooner than another.
- Board in talks with township to take Fairhill field back and assume costs of running the field, but we could still use it.

Intramural Basketball: *(Amy Van Sant)*

- Successful start to season, strong player registration.
- Successful interleague play with LV for 8th grade teams.
- Looking into a way to wrap the season with a reward for the players
- Possible fundraiser, Night at the Phantoms.
- Launched the first basketball apparel store, it's been a success.

Girls Lacrosse: *(Sarah & Margo)*

- Loving new changes to registration
- Signs out
- Season will be starting in March
- Working on a pie fundraiser for easter, will provide details to Michelle to promote across DR social media
- Asked about what background checks are required and how long they last, Michelle responded if not currently in coaching in basketball we are starting fresh for spring and all need to be updated or re-provided to the club. Please submit to Morgan and Michelle and contact them with any issues or questions.
- Uniforms, they are not provided by lacrosse and parents/players are responsible to purchase uniforms.
- Very happy with registration turnout so far.

****Michelle reminded all commissioners to include invoice or receipt for all reimbursements****

Lacrosse: *(Mark Fanelli)*

- Registration is open and strong.
- Uniforms are being ordered by parents as in previous years.
- There will be a new chest pad requirement for this year
- Mark will confirm with SEPYLA and will update at the next Lacrosse meeting.
- Purchased a new scoreboard, coordinating installation. They will promote whoever donated supplies and time, and will let Michelle know when it's up.

Soccer: *(Myles Bartos)*

- Excited about new ideas coming in from the board
 - Asked to have DR send out communication to everyone letting them know they all need to complete new concussion and background checks.
 - Season will start April 3 and go for 8 weeks with no games Easter and Memorial Day weekend.
 - Soliciting someone to help make some tweaks and improvements to the fields.
 - needs help with rec league and field fulfillment with Mike's absence, Michelle said Mike will still be around to help.
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- Discussed use/need of the Fairhill road field as it costs Deep Run thousands to maintain a year for only one team to 'practice.' Will ask the township if they can take over the lawn cutting duties in 2022.

Travel Soccer: *(Audrey)*

- Has money in a fund that is up for grabs she can give to intramural to help purchase nets and supplies etc.
- Confirmed with Mark and Sarah which fields they would be using for scheduling conflicts, does not want to interfere with lacrosse. (girls using telegraph and boys @ DR)

Baseball: *(Ryan Alderfer)*

- Phantoms Hockey fundraiser will be taking place Sunday 1/16, with Deep Run hosting the "chuck a puck" fundraiser
- 4/9 is the planned opening day for baseball and softball, a committee has been formed to help plan.
- Phillies day will be the day after closing day for Deep Run and will include softball also. \$4 from every ticket will go back to Deep Run Baseball/Softball.
- Some coaches are uncomfortable entering info into another system for background checks, Michelle relayed it is for insurance purposes and needs to be done.

Connie Mack & Travel: *(Ryan Alderfer)*

- Team winter workouts are starting up.
- Would Deep Run put money down for training days?
- Connie Mac, John is stepping back, Evan and Ryan are talking with him and looking for volunteers to take over.
- Working to mend fences with Pennridge Little League, looking to maybe have a fall ball intramural, been talking about maybe merging their programs.
- Ryan is meeting with middle school principals in Pennridge School District to discuss their baseball programs.
- Sacred Heart will let us use their fields and their field with lights and supplies, call and talk to the front office to schedule. (field with lights is for soccer and lacrosse), No use during church services.

Softball: *(Natalie)*

- Transitioning commissioners for 2022 season
- Will be holding a 3 day pitching clinic in february. It filled up very quickly and they are trying to get another date planned for the spring.
- Holding a clinic in February for basic skills run by the travel girls.
- Has a coach interested in starting a 10u select team.
- Working with baseball to get softball organized and restructured.
- setting up a coaching clinic
- working on getting umpires
- looking to expand board specifically field maintenance and scheduling

Summer Camp: *(Audrey & Michelle)*

- Last year they sold out with over 300 campers with an extensive waitlist.
- Will be adding more stations and groups this year to accommodate more campers.
- Already getting emails about the start of camp and registering. Camp is waiting for spring registration to take place before they get theirs started.
- Camp has their own social media, facebook and instagram.
- To cut costs a bit they are cutting out snacks they previously provided and passing their credit card processing fees to the family.
- Camp will be running 7:45-4:45
- All employees will be parking in the overflow lot.
- Suggested Telegraph for lacrosse camp
- Port o Potty, Michelle can we change the 2 days to monday and thursday.
- First day of camp will be June 13th.
- When planning schedules please give a small window after 4:45 for them to get cleaned up and any stragglers to be picked up before starting another sport.

Bill motioned to adjourn and Chris Boyd seconded.

Adjournment: 9:10 pm